

<b>Start of term</b>	<p><b>Thursday 3rd September school open to all children</b></p> <p><b>Reception starting dates – see separate e mails from reception class teachers.</b></p>												
<b>Staggered start and finish times and drop off and collection points</b>	<p><b>Measures for arriving at and leaving school</b></p> <p>In order to meet the Public Health guidance to minimise COVID-19 risks we have to reduce contacts and maximise distancing between those in schools. Schools are advised to stagger start and finish times to keep groups apart as they arrive and leave school.</p> <p><b>DROP OFF</b></p> <p><b>Year 4, 5 and 6 parents</b> - please drop your children at the school gates where a member of staff will meet the children and guide them to the correct classroom.</p> <p><b>Year 3 parents</b> – only 1 parent to drop children off on the first day only <b>Thursday 3<sup>rd</sup> September</b>. The following days please drop children off at the gate where a teacher will be waiting. Members of staff will be around school to help the children.</p> <p>Reception, Year 1 and Year 2 – only one parent drops off at the class door (see map).</p> <p><b>Drop off times:</b></p> <table border="1" data-bbox="395 974 1141 1097"> <thead> <tr> <th>Year Group</th> <th>Drop off time</th> </tr> </thead> <tbody> <tr> <td>Year 2,4 &amp; 6</td> <td>8.30 – 8.45 am</td> </tr> <tr> <td>Rec, Year 1, 3 &amp; 5</td> <td>8.45 – 9.00 am</td> </tr> </tbody> </table> <p><b>Only one adult should attend site to drop off and should socially distance from others.</b></p> <p><b>PICK UP</b></p> <p><b>Year 4, 5 and 6 parents</b> - please wait at the main gates (off school premises) to pick your children up. Teachers will be there to help children.</p> <p><b>Year 3 parents</b> – only 1 parent to collect children at the classroom door.</p> <p>Reception, Year 1 and Year 2 – only one parent to pick up at the class door (see map).</p> <p><b>Pick up times:</b></p> <table border="1" data-bbox="395 1641 1141 1765"> <thead> <tr> <th>Year Group</th> <th>Pick up time</th> </tr> </thead> <tbody> <tr> <td>Rec, Year 1, 3 &amp; 5</td> <td>3:30 pm</td> </tr> <tr> <td>Year 2, 4 &amp; 6</td> <td>3:15 pm</td> </tr> </tbody> </table> <p><b>Only one adult should attend site to collect and should socially distance from others.</b></p> <p><b>Families with siblings in school</b></p> <p><b>Drop off times: the drop off time for the family will be the time allocated to the earliest time.</b></p>	Year Group	Drop off time	Year 2,4 & 6	8.30 – 8.45 am	Rec, Year 1, 3 & 5	8.45 – 9.00 am	Year Group	Pick up time	Rec, Year 1, 3 & 5	3:30 pm	Year 2, 4 & 6	3:15 pm
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	<p><b>Pick up times: if you need to wait on the school playground for siblings, please social distance from others.</b></p> <p><b>Times must be strictly adhered to.</b></p>														
<b>Class Teachers</b>	<table border="1"> <tr> <td>Rec</td> <td><b>Mrs Greaves Mrs Roberts</b> Mrs Woodward Mrs Rooney Mrs Scapens</td> </tr> <tr> <td>1</td> <td><b>Miss Wiswell Mr Wood Miss Waters</b> Mrs Phillips Mrs Myler Mrs Bentham Miss Clift</td> </tr> <tr> <td>2</td> <td><b>Miss Norris Miss Rutter Miss Clayton</b> Mrs McCullough Mrs Stewart</td> </tr> <tr> <td>3</td> <td><b>Miss Savage Mrs Smith</b> Mrs Stockley Miss Shield</td> </tr> <tr> <td>4</td> <td><b>Mrs Hunter Mrs Rostron Mrs Stevenson</b> Mrs Smalley Mrs Brown</td> </tr> <tr> <td>5</td> <td><b>Miss Leach Miss Waywell Miss Livesey</b> Mrs Bullen</td> </tr> <tr> <td>6</td> <td><b>Mrs Bullen Miss Killick Mrs Wallace Mrs Parkinson</b> Miss Ball</td> </tr> </table> <p>These are the teachers and support staff in the different year groups. Classes will be confirmed after the children have been back in school and we can see what support all children need.</p>	Rec	<b>Mrs Greaves Mrs Roberts</b> Mrs Woodward Mrs Rooney Mrs Scapens	1	<b>Miss Wiswell Mr Wood Miss Waters</b> Mrs Phillips Mrs Myler Mrs Bentham Miss Clift	2	<b>Miss Norris Miss Rutter Miss Clayton</b> Mrs McCullough Mrs Stewart	3	<b>Miss Savage Mrs Smith</b> Mrs Stockley Miss Shield	4	<b>Mrs Hunter Mrs Rostron Mrs Stevenson</b> Mrs Smalley Mrs Brown	5	<b>Miss Leach Miss Waywell Miss Livesey</b> Mrs Bullen	6	<b>Mrs Bullen Miss Killick Mrs Wallace Mrs Parkinson</b> Miss Ball
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<b>School Office</b>	1 family at a time in the school office. Please queue outside.														
<b>Uniform</b>	Full school uniform including school shoes from Thursday 3rd September.														
<b>What can children bring from home?</b>	<p>A clear water bottle with a sports top, packed lunch box, morning snack, reading books, coat, hat, gloves.</p> <p><b>Therefore, no large bags are needed.</b></p>														
<b>PE kits</b>	<p>Government guidance recommends outdoor PE lessons where possible. This will mean that children will be outside in a range of weather conditions. Pupils must be kept in class bubbles, sports equipment thoroughly cleaned after each use by different individual groups, and contact sports avoided.</p> <p>Please bring in PE kits on the first day back and consider outdoor PE kits.</p>														
<b>Extra-curricular clubs</b>	There will be no provision of extra-curricular clubs during the first half term. This position will be kept under review.														
<b>Computing</b>	The equipment will be cleaned between the use of each bubble.														
<b>Social distancing</b>	<p>Pupils will be able to <b>sit side by side</b> but <b>all desks will be forward facing</b>. Ideally, adults should maintain 2 metre distance from each other, and from children. For children old enough, they should also be supported to maintain distance and not touch staff and their peers where possible. This will not be possible for children in early years and some children with complex needs.</p> <p>When staff or children cannot maintain social distancing, particularly with younger children in primary schools, the risk can be reduced by keeping pupils in class-sized groups, and there will be <b>limited interaction with other year bubbles</b>.</p>														

	<p>Parents/carers are required to socially distance when dropping off and picking up their child. <b>Children must remain with the adult at all times and must not be allowed to run ahead.</b></p> <p><b>If another adult e.g. grandparent or childminder is dropping off or picking up, it is the responsibility of parents to inform them of all arrangements in place on the school site.</b></p>
<b>Classrooms</b>	<p>From Y1 upwards, each child will have an allocated desk and chair. Each pupil will have their own set of resources to limit movement around the class.</p> <p>Classroom-based resources, such as books and games, can be used and shared within the bubble; these will be cleaned regularly, along with all frequently touched surfaces.</p> <p><u>EYFS/Year 1</u> Soft furnishings have been removed along with toys which will be difficult to clean. All shared resources will be cleaned frequently and there will be an enhanced cleaning schedule for all areas of the school.</p>
<b>Reading books and marking books</b>	<p>“Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development. Similar rules on hand cleaning, cleaning of the resources and rotation should apply to these resources.”</p> <p>Staff will strive to mark books in school rather than take them off site.</p> <p>Reading books will go home. There will be set days to change the books, and they will be stored for 72 hours before reissuing to another pupil.</p>
<b>Walking home</b>	<p>Pupils can walk home alone if parents agree that the child will walk straight home and will not mix with pupils from different bubbles.</p>
<b>Minimising contact</b>	<p>Children will primarily be grouped in class ‘bubbles’ although there will be occasions when they are in year group ‘bubbles’ e.g. playtime. Year group bubble must be kept apart, meaning that schools should avoid large gatherings such as assemblies or collective worship with more than one group.</p> <p>Virtual assemblies will take place on a Friday.</p> <p>Movement around the school site must be kept to a minimum. While passing briefly in the resource areas or on the playground is deemed to be low risk, schools must avoid creating busy corridors. Our staggered start and finish times along with staggered playtimes and lunchtimes will enable this to happen.</p> <p>Year groups will be allocated separate times and sections of the playground to ensure year group bubbles do not mix.</p>
<b>Pupil wellbeing and support</b>	<p>Pupils may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak, such as anxiety, stress or low mood. This may particularly be the case for vulnerable children, including those with a social worker and young carers. It is important to contextualise these feelings as normal responses to an abnormal situation. Some may need support to re-adjust to school; others may have enjoyed being at home and be reluctant to return; a few may be showing signs of more severe anxiety or depression. Others will not be</p>

	<p>experiencing any challenges and will be keen and ready to return to school. The return to school allows social interaction with peers, teachers and wider school staff, which benefits wellbeing.</p> <p>Our school will provide more focused pastoral support where issues are identified.</p>
<b>Hand Cleaning</b>	Children will wash their hands with soap and water and use hand gel on arrival and at regular times throughout the day.
<b>Good respiratory hygiene</b>	The 'catch it, bin it and kill it' approach continues to be very important. Additional support will be provided for the younger pupils and those with complex needs.
<b>Attendance</b>	The usual rules around school attendance will apply once again from the start of the Autumn Term.
<b>Educational visits</b>	Schools are advised against domestic (UK) overnight and overseas educational visits at this stage. Therefore, we have not booked any residential trips.
<b>Curriculum</b>	<p>The curriculum will continue to be broad and balanced. Teachers will assess the children upon return to identify any specific gaps in learning to incorporate into their year group curriculum. Teachers will focus on bridging gaps in the children's learning.</p> <p>Teachers will prioritise re-establishing good progress in the essentials of phonics and reading, writing and mathematics.</p>
<b>Contingency plans for outbreaks</b>	Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, schools are required to have the capacity to offer immediate remote education.
<b>Remote education support</b>	<p>When teaching pupils remotely in the Autumn Term, the Government will expect schools to plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers.</p> <p><b>From September, we will be trialling and supporting all children in being able to access home learning in the event that there is another lock down. We will contact parents with more information and support.</b></p>
<b>NHS Test and Trace</b>	<p>Schools must ensure they understand the NHS Test and Trace process and how to contact their local Public Health England health protection team. Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to book a test if they are displaying symptoms.</p> <p>Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5. Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet.</p> <p>Staff and parents must provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace. Staff and children must self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or</p>

someone who tests positive for coronavirus (COVID-19)

Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

By the autumn term, all schools will be provided with a small number of home testing kits that they can give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested.

School will ask parents and staff to inform them immediately of the results of a test. If someone tests negative, but they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.

If someone tests positive, they should follow the ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Please contact school via email or telephone as soon as possible so all parents with pupils in the relevant bubble and Public Health can be informed.

**Confirmed case of COVID-19 amongst the school community**

School must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19).

School will contact the local health protection team. This team will also contact school directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace.

The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.

The health protection team will work with school in this situation to guide the school through the actions required. Based on the advice from the health protection team, school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin).

proximity contacts - extended close contact (within 1 to 2 metres for more than

	<p>15 minutes) with an infected individual.</p> <p>Travelling in a small vehicle, like a car, with an infected person.</p> <p>The health protection team will provide definitive advice on who must be sent home.</p> <p>School must not share the names or details of people with coronavirus (COVID-19).</p> <p>Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'. They should get a test, and:</p> <p>If the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.</p> <p>If the test result is positive, they should inform their setting immediately, and must isolate for at least 7 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection.'</p>
<p><b>Containing an outbreak by following local health protection team advice</b></p>	<p>If school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, we may have an outbreak, and must continue to work with the local health protection team who will be able to advise if additional action is required.</p> <p>In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure – perhaps the whole school or year group.</p> <p>In consultation with the local Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.</p>